



OIL AND NATURAL GAS CORPORATION LIMITED

Advt. No: ONGC/APPR/1/2024

Date of Notification: 04.10.2024

Last Date of receipt of applications: 25.10.2024

ENGAGEMENT OF APPRENTICES UNDER THE APPRENTICES ACT, 1961

Oil and Natural Gas Corporation Limited (ONGC), which is India's flagship energy major and a 'Maharatna' Central Public Sector Enterprise engaged in Exploration and Production of Oil & Gas in India and abroad, as a measure of Skill Building initiative for the Nation, proposes to engage apprentices from its operational areas at its location across 25 work centres.

Applications are invited from candidates meeting the following qualifications for engagement as Apprentices under Apprentices Act 1961 (as amended from time to time) in the trade/disciplines mentioned below:

A. LOCATION and TENTATIVE NO. OF SEATS

Note: A candidate is to choose and can apply for one trade at one work centre/Location only.

NORTHERN SECTOR

Work Centre	Sl.No	Trade	No. of Seats
Dehradun	1	Accounts Executive	10
	2	Computer Operator and Programming Assistant	10
	3	Secretarial Assistant	20
	4	Laboratory Assistant(Chemical Plant)	10
	5	Mechanic Diesel	10
	6	Electrician	10
	7	Civil Executive (Graduate)	5
	8	Civil Executive (Diploma)	5
	9	Electronics Mechanic	10
	10	Fitter	10
	11	Petroleum Executive	10
	12	Fire Safety Technician (Oil & Gas)	5
Sub Total			115
OVL Delhi	1	Accounts Executive	5
	2	Secretarial Assistant	5
	3	Computer Operator and Programming Assistant	4
	4	Electrician	2
	5	Civil Executive(Graduate)	1
	6	Civil Executive (Diploma)	1
	7	Front Office Assistant	4
	8	Fire Safety Executive	1
	9	Fire Safety Technician (Oil & Gas)	1

Sub Total			24
Delhi	1	Accounts Executive	2
	2	Secretarial Assistant	2
	3	Computer Operator and Programming Assistant	4
	4	Electrician	2
	5	Front Office Assistant	3
Sub Total			13
Jodhpur	1	Electrician	2
	2	Front Office Assistant	5
	3	Account Executive	2
Sub Total			9
Northern Sector Total			161

MUMBAI SECTOR

Work Centre	Sl. No	Trade	Tentative No. of Seats
Mumbai	1	Accounts Executive	15
	2	Secretarial Assistant	25
	3	Stenographer	5
	4	Computer Operator and Programming Assistant	25
	5	Library Assistant	2
	6	Civil Executive(Graduate)	4
	7	Civil Executive (Diploma)	5
	8	Electronics Executive (Graduate)	3
	9	Electronics Executive (Diploma)	5
	10	Fire Safety Technician (Oil & Gas)	3
	11	Fire Safety Executive	2
	12	Front Office Assistant	15
	13	Electrician	10
	14	Electronics Mechanic	10
	15	Mechanic Refrigeration and Air Conditioning	10
Sub Total			139
Panvel	1	Accounts Executive	1
	2	Secretarial Assistant	4
	3	Laboratory Assistant	1
	4	Computer Operator and Programming Assistant	5
	5	Civil Executive (Diploma)	1
	6	Front Office Assistant	2
	7	Electrician	2
	8	Electronics Mechanic	1
	9	Fire Safety Technician (Oil & Gas)	3
Sub Total			20
Nhava	1	Civil Executive(Graduate)	1
	2	Civil Executive (Diploma)	1
	3	Computer Operator and Programming Assistant	2
	4	Electrician	5
	5	Fire Safety Executive	2

	6	Fire Safety Technician (Oil & Gas)	2
	7	Laboratory Assistant (Chemical Plant)	1
	8	Secretarial Assistant	5
	9	Store Keeper (Petroleum Products)	4
	Sub Total		23
Goa	1	Accounts Executive	2
	2	Secretarial Assistant	6
	3	Front Office Assistant	10
	4	Computer Operator and Programming Assistant	6
	5	Electrician	2
	6	Civil Executive(Graduate)	1
	7	Civil Executive (Diploma)	1
	8	Fire Safety Technician (Oil & Gas)	4
Sub Total		32	
Hazira	1	Mechanical Executive (Graduate)	2
	2	Mechanical Executive (Diploma)	2
	3	Secretarial Assistant	4
	4	Instrument Mechanic	5
	5	Laboratory Assistant Chemical Plant	6
	6	Fitter	8
	7	Front Office Assistant	10
	8	Fire Safety Technician (Oil &Gas)	2
	9	Computer Operator and Programming Assistant	5
	10	Mechanic Refrigeration and Air Conditioning	1
	11	Mechanic Diesel	4
	12	Welder (Gas & Electric)	2
	13	Electrician	8
	14	Mechanic Repair & Maintenance of Vehicle	1
	15	Instrumentation Executive (Graduate)	1
	16	Accounts Executive	4
	17	Fire Safety Executive	1
Sub Total		66	
Uran	1	Accounts Executive	2
	2	Draftsman(Civil)	2
	3	Secretarial Assistant	2
	4	Electronics Mechanic	4
	5	Computer Operator and Programming Assistant	23
	6	Electrician	11
	7	Fitter	11
	8	Instrument Mechanic	6
	9	Mechanic Diesel	2
	10	Mechanic Refrigeration and Air Conditioning	5
	11	Fire Safety Executive	1
	12	Welder (Gas & Electric)	8
	13	Fire Safety Technician (Oil &Gas)	4
	Sub Total		81
Mumbai Sector Total		310	

WESTERN SECTOR

Work Centre	Sl. No	Trade	Tentative No. of Seats
Cambay	1	Accounts Executive	2
	2	Secretarial Assistant	5
	3	Computer Operator and Programming Assistant	2
	4	Draughtsman Civil	2
	5	Electrician	3
	6	Mechanist	4
	7	Welder (Gas & Electric)	8
	8	Fitter	5
	9	Instrument Mechanic	1
	10	Laboratory Assistant (Chemical Plant)	2
	11	Mechanic Repair & Maintenance of Vehicles	4
	12	Electronics Mechanic	2
	13	Mechanic Diesel	3
	14	Mechanic Refrigeration and Air Conditioning	2
	15	Surveyor	2
	16	Fire Safety Technician (Oil & Gas)	1
Sub Total			48
Vadodara	1	Secretarial Assistant	5
	2	Instrument Mechanic	4
	3	Laboratory Assistant (Chemical Plant)	6
	4	Machinist	9
	5	Mechanic Repair & Maintenance of Vehicles	6
	6	Mechanic Diesel	5
	7	Mechanic Refrigeration and Air Conditioning	2
	8	Surveyor	2
	9	Welder (Gas & Electric)	5
	10	Civil Executive(Graduate)	1
	11	Civil Executive (Diploma)	1
	12	Computer Science Executive(Graduate)	3
	13	Computer Science Executive(Diploma)	2
	14	Electronics Mechanic	3
	15	Instrumentation Executive (Graduate)	2
	16	Instrumentation Executive (Diploma)	1
	17	Fitter	5
	18	Mechanical Executive (Graduate)	3
	19	Mechanical Executive (Diploma)	2
	20	Fire Safety Executive	1
	21	Fire Safety Technician (Oil &Gas)	8
Sub Total			76
Ankleshwar	1.	Accounts Executive	5
	2.	Computer Operator and Programming Assistant	5
	3.	Draughtsman (Civil)	4
	4.	Electrician	8
	5.	Fitter	10
	6.	Instrument Mechanic	5
	7.	Machinist	5
	8.	Mechanic Repair & Maintenance of Vehicles	5
	9.	Mechanic Diesel	12

	10.	Surveyor	4
	11.	Welder (Gas & Electric)	5
	12.	Civil Executive(Graduate)	2
	13.	Civil Executive (Diploma)	1
	14.	Computer Science Executive (Graduate)	1
	15.	Computer Science Executive (Diploma)	1
	16.	Electronics & Telecommunication Executive(Diploma))	1
	17.	Electrical Executive (Graduate)	3
	18.	Electrical Executive (Diploma)	2
	19.	Electronics Executive (Graduate)	2
	20.	Electronics Executive (Diploma)	1
	21.	Instrumentation Executive (Graduate)	3
	22.	Instrumentation Executive (Diploma)	2
	23.	Mechanical Executive (Graduate)	3
	24.	Mechanical Executive (Diploma)	2
	25.	Petroleum Executive	3
	26.	HR Executive	5
	27.	Secretarial Assistant	20
	28.	Fire Safety Technician (Oil & Gas)	10
	29.	Fire Safety Executive	1
	30.	Store Keeper (Petroleum Products)	3
Sub Total			134
Ahmedabad	1	Accounts Executive	7
	2	Computer Operator and Programming Assistant	10
	3	Draughtsman (Civil)	2
	4	Electrician	15
	5	Electronics & Telecommunication Executive(Diploma)	3
	6	Fitter	20
	7	Instrument Mechanic	10
	8	Machinist	2
	9	Laboratory Assistant (Chemical Plant)	4
	10	Front Office Assistant	10
	11	Mechanic Repair & Maintenance of Vehicles	5
	12	Mechanic Diesel	15
	13	Welder(Gas & Electric)	8
	14	Electrical Executive (Graduate)	3
	15	Electrical Executive (Diploma)	3
	16	Electronics Executive (Graduate)	2
	17	Electronics Executive (Diploma)	2
	18	Mechanical Executive (Graduate)	4
	19	Mechanical Executive (Diploma)	3
	20	Petroleum Executive	3
	21	Fire Safety Technician (Oil & Gas)	8
	22	Fire Safety Executive	1
	23	Secretarial Assistant	5
	24	Computer Science Executive(Graduate)	2
	25	Computer Science Executive(Diploma)	2
Sub Total			149
Mehsana	1	Accounts Executive	5
	2	Secretarial Assistant	5
	3	Computer Operator and Programming Assistant	10
	4	Draughtsman (Civil)	4
	5	Electrician	10

	6	Fitter	25
	7	Instrument Mechanic	10
	8	Laboratory Assistant (Chemical Plant)	8
	9	Machinist	3
	10	Mechanic Repair & Maintenance of Vehicles	8
	11	Mechanic Diesel	10
	12	Surveyor	4
	13	Welder (Gas & Electric)	9
	14	Mechanical Executive(Graduate)	5
	15	Mechanical Executive(Diploma)	4
	16	Fire Safety Technician (Oil & Gas)	15
	17	Fire Safety Executive	5
Sub Total			140
Western Sector Total			547

EASTERN SECTOR

Work Centre	Sl.No	Trade	Tentative No. of Seats
Jorhat	1	Accounts Executive	10
	2	Electrician	20
	3	Fitter	25
	4	Instrument Mechanic	7
	5	Laboratory Assistant (Chemical Plant)	10
	6	Mechanic Repair & Maintenance of Vehicles	5
	7	Mechanic Diesel	25
	8	Welder (Gas & Electric)	12
	9	Executive (HR)	10
	10	Front Office Assistant	10
	11	Fire Safety Technician (Oil & Gas)	6
Sub Total			140
Silchar	1	Accounts Executive	5
	2	Secretarial Assistant	12
	3	Computer Operator and Programming Assistant	5
	4	Draughtsman (Civil)	4
	5	Electrician	8
	6	Fitter	8
	7	Machinist	2
	8	Mechanic Diesel	10
	9	Welder (Gas & Electric)	8
	10	Front Office Assistant	5
	11	Fire Safety Executive	1
	12	Fire Safety Technician (Oil & Gas)	3
Sub Total			71
Nazira & Sivasagar	1	Accounts Executive	25
	2	Library Assistant	2
	3	Secretarial Assistant	30
	4	Computer Operator and Programming Assistant	40
	5	Draughtsman (Civil)	2
	6	Data Entry operator	10

7	Electrician	25
8	Civil Executive (Graduate)	3
9	Civil Executive (Diploma)	3
10	Electronics Mechanic	10
11	Fitter	70
12	Instrument Mechanic	5
13	Laboratory Assistant (Chemical Plant)	8
14	Machinist	5
15	Mechanic Repair & Maintenance of Vehicles	4
16	Mechanic Diesel	25
17	Medical Laboratory Technician (Cardiology)	3
18	Medical Laboratory Technician (Pathology)	3
19	Medical Laboratory Technician(Radiology)	3
20	Welder (Gas & Electric)	10
21	Computer Science Executive (Graduate)	1
22	Computer Science Executive (Diploma)	1
23	Electronics& Telecommunication Executive(Diploma)	2
24	Electrical Executive (Graduate)	5
25	Electrical Executive (Diploma)	5
26	Electronics Executive (Graduate)	3
27	Electronics Executive (Diploma)	3
28	Instrumentation Executive (Graduate)	3
29	Instrumentation Executive (Diploma)	2
30	Mechanical Executive (Graduate)	5
31	Mechanical Executive (Diploma)	5
32	Petroleum Executive	10
33	Front Office Assistant	20
34	Fire Safety Executive	8
35	Fire Safety Technician (Oil & Gas)	11
36	Store Keeper (Petroleum Products)	2
Sub Total		372
Eastern Sector Total		583

SOUTHERN SECTOR

Work Centre	Sl.No	Trade	Tentative No. of Seats
Chennai	1	Accounts Executive	35
	2	Electronics Mechanic	1
	3	Front Office Assistant	15
	4	Fire Safety Technician (Oil & Gas)	2
Sub Total			53
Kakinada	1	Accounts Executive	2
	2	Computer Operator and Programming Assistant	23
	3	Secretarial Assistant	2
	4	Draughtsman (Civil)	2
	5	Electrician	11
	6	Electronics Mechanic	4
	7	Fitter	11
	8	Instrument Mechanic	6
	9	Mechanic Diesel	2
	10	Mechanic Refrigeration and Air Conditioning	5
	11	Fire Safety Technician (Oil & Gas)	8
Sub Total			76

Rajahmundry	1	Accounts Executive	4
	2	Secretarial Assistant	4
	3	Computer Operator and Programming Assistant	2
	4	Electrician	8
	5	Fitter	15
	6	Instrument Mechanic	2
	7	Laboratory Assistant (Chemical Plant)	3
	8	Welder (Gas & Electric)	1
	9	Electrical Executive (Diploma)	1
	10	Mechanical Executive (Graduate)	1
	11	Mechanical Executive (Diploma)	1
	12	Fire Safety Technician (Oil & Gas)	10
	13	Fire Safety Executive	1
Sub Total			53
Karaikal	1	Accounts Executive	12
	2	Data Entry Operator	35
	3	Computer Operator and Programming Assistant	2
	4	Draughtsman (Civil)	3
	5	Electrician	11
	6	Fitter	13
	7	Instrument Mechanic	4
	8	Machinist	7
	9	Mechanic Repair & Maintenance of Vehicles	3
	10	Mechanic Diesel	12
	11	Mechanic Refrigeration and Air Conditioning	6
	12	Welder(Gas & Electric)	4
	13	Civil Executive (Graduate)	2
	14	Civil Executive (Diploma)	1
	15	Computer Science Executive(Diploma)	1
	16	Electronics & Telecommunication Executive (Diploma)	1
	17	Electrical Executive (Graduate)	3
	18	Electrical Executive (Diploma)	2
	19	Instrumentation Executive (Graduate)	3
	20	Instrumentation Executive (Diploma)	3
	21	Mechanical Executive (Graduate)	8
	22	Mechanical Executive (Diploma)	7
	23	Fire Safety Technician (Oil & Gas)	8
	24	Store Keeper (Petroleum Products)	2
Sub Total			153
Southern Sector Total			335

CENTRAL SECTOR

Work Centre	Sl.No	Trade	Tentative No. of Seats
Agartala	1	Secretarial Assistant	10
	2	Front Office Assistant	39
	3	Accounts Executive	5
	4	Computer Operator and Programming Assistant	20
	5	Draughtsman (Civil)	6
	6	Electrician	23
	7	Electronics Mechanic	9
	8	Fitter	17

	9	Instrument Mechanic	6
	10	Machinist	2
	11	Mechanic Repair & Maintenance of Vehicles	10
	12	Mechanic Diesel	18
	13	Mechanic Refrigeration and Air Conditioning	2
	14	Surveyor	5
	15	Welder (Gas & Electric)	10
	16	Fire Safety Technician (Oil & Gas)	8
Sub Total			190
Kolkata	1	Secretarial Assistant	12
	2	Computer Operator and Programming Assistant	10
	3	Fitter	2
	4	Mechanic Diesel	2
	5	Fire Safety Technician (Oil & Gas)	6
Sub Total			32
Bokaro	1	Accounts Executive	3
	2	Secretarial Assistant	7
	3	Electrician	2
	4	Fitter	2
	5	Laboratory Assistant (Chemical Plant)	1
	6	Mechanic Diesel	2
	7	Civil Executive (Graduate)	1
	8	Civil Executive (Diploma)	1
	9	Electronics Executive (Graduate)	1
	10	Electronics Executive (Diploma)	1
	11	Mechanical Executive (Graduate)	1
	12	Mechanical Executive (Diploma)	1
	13	Fire Safety Technician (Oil & Gas)	4
Sub Total			27
Central Sector Total			249
Grand Total			2236

Note: The trades mentioned and number of seats mentioned above are tentative which may change as per requirement of work centre. The candidates desiring to undergo apprenticeship training with ONGC should apply only at one work centre & in one trade.

Note: A candidate is eligible to apply only for a particular work centre if and only if he/she is a resident of, or has obtained his / her essential qualification from eligible District (s) against that work centre of ONGC (Refer: Annexure 1).

B. Reservation to various categories viz SC/ST/OBC/PwBD shall be given as per the government guidelines.

C. AGE CRITERIA

Minimum 18 years and maximum 24 years as on 25.10.2024, i.e. the Date of Birth of the Candidate/Applicant should be between **25.10.2000 and 25.10.2006**.

Concession & Relaxation:

- I. Upper age is relaxed by 5 years for SC/ST candidates and 3 years for OBC (Non-Creamy Layer) candidates.